Other _ Other _

To Do List for	Today			Tax Diary S	ystem	
1				Circle month	Circle day	
2				Jan Feb Mar Apr May Jun Jul Aug Sep Oct Nov Dec	Sun Mon Tue Wed Thu Fri Sat	
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Appointment	S	vehicle miles	bri pc			
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12.00				Vehicles	Vehicle 1 expenses	
1.00				For each vehicle, enter all (100% of) monies spent for gas and oil, tires,	Vehicle 2 expenses	
2.00				insurance, car washes, repairs, and other operating expenses.	Vehicle 3 expenses	
3.00				outer operating expenses.	Parking/tolls	
4.00				Travel	Air/rail/boat	
5.00				Where (city)	Rental car/bus/taxi	
6.00				Why (business reason)	Lodging	
7.00					Tips. laundry, other	
8.00					Total trv day (no meals)	
9.00				Meals/Entertainment/Etc	Travel breakfast	
10.00				Who	Travel lunch	
	Total miles this day			Where	Travel dinner	
Business (b)	Circle vehicle numb	oer drive	en		Snacks/drinks	
BusResidRental (r)	this day			Why	Ent meals	
Investment (i)	1 2	3			Associated ent	
Personal (p)	End Odometer				Total travel meals & ent	
Commuting (c)	Beg Odometer				Presentation exp	
Total miles	Total miles				100% Sporting events	
Notes				Miscellaneous	Supplies	
				For business gifts record To whom	Postage	
				Why	Business gifts	

Other __ Other __

To Do List for T	Гoday			Tax Diary S	ystem	2
1				Circle month	Circle day	U
2				Jan Feb Mar Apr May Jun Jul Aug Sep Oct Nov Dec	Sun Mon Tue Wed Thu Fri Sat	
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12.00				Vehicles	Vehicle 1 expenses	
1.00				For each vehicle, enter all (100% of) monies spent for gas and oil, tires,	Vehicle 2 expenses	
2.00		insurance, car washes, repairs, and other operating expenses.	Vehicle 3 expenses			
3.00					Parking/tolls	
4.00				Travel	Air/rail/boat	
5.00				Where (city)	Rental car/bus/taxi	
6.00				Why (business reason)	Lodging _	
7.00					Tips. laundry, other	
8.00					Total trv day (no meals)	
9.00				Meals/Entertainment/Etc	Travel breakfast	
10.00				Who	Travel lunch	
	Total miles this day			Where	Travel dinner _	
Business (b)	Circle vehicle numb	er drive	en		Snacks/drinks	
BusResidRental (r)	this day	3		Why	Ent meals	
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Personal (p)	End Odometer				Total travel meals & ent	
Commuting (c)	Beg Odometer				Presentation exp	
Total miles	Total miles				100% Sporting events	
Notes				Miscellaneous For business gifts record	Supplies _	
				To whom	Postage _	
				Why	Business gifts	
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To Do List for	Today		Tax Diary System			
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12.00				Vehicles	Vehicle 1 expenses	
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2.00				insurance, car washes, repairs, and other operating expenses.	Vehicle 3 expenses	
3.00				and the same and t	Parking/tolls	
4.00				Travel	Air/rail/boat	
5.00				Where (city)	Rental car/bus/taxi	
6.00				Why (business reason)	Lodging	
7.00					Tips. laundry, other	
8.00					Total trv day (no meals)	
9.00				Meals/Entertainment/Etc	Travel breakfast	
10.00				Who	Travel lunch	
	Total miles this day			Where	Travel dinner	
Business (b)	Circle vehicle numb	er drive	en		Snacks/drinks	
BusResidRental (r)	this day	•		Why	Ent meals	
Investment (i)	1 2	3			Associated ent	
Personal (p)	End Odometer				Total travel meals & ent	
Commuting (c)	Beg Odometer				Presentation exp	
Total miles	Total miles				100% Sporting events	
Notes				Miscellaneous	Supplies	
				For business gifts record To whom	Postage	
				Why	Business gifts	
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To Do List for T	oday		Tax Diary System			
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12.00				Vehicles	Vehicle 1 expenses	
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2.00				insurance, car washes, repairs, and other operating expenses.	Vehicle 3 expenses	
3.00					Parking/tolls	
4.00				Travel	Air/rail/boat	
5.00				Where (city)	Rental car/bus/taxi	
6.00				Why (business reason)	Lodging	
7.00					Tips. laundry, other	
8.00					Total trv day (no meals)	
9.00				Meals/Entertainment/Etc	Travel breakfast	
10.00				Who	Travel lunch	
	Total miles this day			Where	Travel dinner	
Business (b)	Circle vehicle numb	er drive	en		Snacks/drinks	
BusResidRental (r)	this day			Why	Ent meals	
Investment (i)	1 2	3			Associated ent	
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Commuting (c)	Beg Odometer				Presentation exp _	
Total miles	Total miles				100% Sporting events	
Notes				Miscellaneous	Supplies	
				For business gifts record To whom	Postage _	
				Why	Business gifts _	
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To Do List for	Today			Tax Diary System Circle month Circle day			
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1.00				monies spent for gas and oil, tires, insurance, car washes, repairs, and	Vehicle 2 expenses		
2.00			-	other operating expenses.	Vehicle 3 expenses		
3.00					Parking/tolls		
4.00			-	Travel Where (city)	Air/rail/boat _		
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9.00				Meals/Entertainment/Etc	Travel breakfast		
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	Total miles this day			Where	Travel dinner		
Business (b)	Circle vehicle numb	er drive	en		Snacks/drinks		
BusResidRental (r)	this day	2		Why	Ent meals _		
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Commuting (c)	Beg Odometer				Presentation exp		
Total miles	Total miles				100% Sporting events		
Notes				Miscellaneous	Supplies _		
				For business gifts record To whom	Postage _		
				Why	Business gifts		
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					Other		
					Other		

To Do List for T	Today			Tax Diary S	ystem	
1				Circle month	Circle day	
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12.00				Vehicles	Vehicle 1 expenses	
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2.00				insurance, car washes, repairs, and other operating expenses.	Vehicle 3 expenses	
3.00					Parking/tolls	
4.00				Travel	Air/rail/boat	
5.00				Where (city)	Rental car/bus/taxi	
6.00				Why (business reason)	Lodging	
7.00					Tips. laundry, other	
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9.00				Meals/Entertainment/Etc	Travel breakfast	
10.00			<u> </u>	VVIIO	Travel lunch	
	Total miles this day			Where	Travel dinner	
Business (b)	Circle vehicle numb	er drive	en		Snacks/drinks	
BusResidRental (r)	this day	3		Why	Ent meals	
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Personal (p)	End Odometer				Total travel meals & ent	
Commuting (c)	Beg Odometer				Presentation exp	
Total miles	Total miles				100% Sporting events	
Notes				Miscellaneous For business gifts record	Supplies	
				To whom	Postage	
				Why	Business gifts	
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Other ___

To Do List fo	r Today			Tax Diary S	ystem	Q
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2.00				insurance, car washes, repairs, and other operating expenses.	Vehicle 3 expenses	
3.00					Parking/tolls	
4.00				Travel	Air/rail/boat	
5.00				Where (city)	Rental car/bus/taxi	
6.00				Why (business reason)	Lodging	
7.00					Tips. laundry, other	
8.00					Total trv day (no meals)	
9.00				Meals/Entertainment/Etc	Travel breakfast	
10.00				Who	Travel lunch	
	Total miles this day			Where	Travel dinner	
Business (b)	Circle vehicle numb	er drive	en		Snacks/drinks	
BusResidRental (r)	this day	0		Why	Ent meals	
Investment (i)	1 2	3			Associated ent	
Personal (p)	End Odometer				Total travel meals & ent	
Commuting (c)	Beg Odometer				Presentation exp	
Total miles	Total miles				100% Sporting events	
Notes				Miscellaneous For business gifts record	Supplies	
				To whom	Postage	
				Why	Business gifts	
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To Do List fo	r Tod	av			Tax Diary S	vstem	
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12.00					Vehicles	Vehicle 1 expenses	
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2.00					insurance, car washes, repairs, and other operating expenses.	Vehicle 3 expenses	
3.00						Parking/tolls	
4.00					Travel	Air/rail/boat	
5.00					Where (city)	Rental car/bus/taxi	
6.00					Why (business reason)	Lodging	
7.00						Tips. laundry, other	
8.00						Total trv day (no meals)	
9.00					Meals/Entertainment/Etc	Travel breakfast	
10.00					Who	Travel lunch	
		Total miles this day			Where	Travel dinner	
Business (b)		Circle vehicle numb	er drive	en		Snacks/drinks	
BusResidRental (r)		this day 1 2	3		Why	Ent meals	
Investment (i)		1 2	J			Associated ent	
Personal (p)		End Odometer				Total travel meals & ent	
Commuting (c)		Beg Odometer				Presentation exp	
Total miles		Total miles				100% Sporting events	
Notes					Miscellaneous For business gifts record	Supplies	
					To whom	Postage _	
					Why	Business gifts	
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To Do List for T	oday		Tax Diary System 1		
1				Circle month	Circle day
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12.00				Vehicles	Vehicle 1 expenses
1.00				For each vehicle, enter all (100% of) monies spent for gas and oil, tires,	Vehicle 2 expenses
2.00				insurance, car washes, repairs, and other operating expenses.	Vehicle 3 expenses
3.00					Parking/tolls
4.00				Travel	Air/rail/boat
5.00				Where (city)	Rental car/bus/taxi
6.00				Why (business reason)	Lodging
7.00					Tips. laundry, other
8.00					Total trv day (no meals)
9.00				Meals/Entertainment/Etc	Travel breakfast
10.00				Who	Travel lunch
	Total miles this day			Where	Travel dinner
Business (b)	Circle vehicle numb	er drive	en		Snacks/drinks
BusResidRental (r)	this day	0		Why	Ent meals
Investment (i)	1 2	3			Associated ent
Personal (p)	End Odometer				Total travel meals & ent
Commuting (c)	Beg Odometer				Presentation exp
Total miles	Total miles				100% Sporting events
Notes				Miscellaneous	Supplies
				For business gifts record To whom	Postage
				Why	Business gifts
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					Other
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To Do List for	Today			Tax Diary S	vstem 1
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1.00				For each vehicle, enter all (100% of) monies spent for gas and oil, tires,	Vehicle 2 expenses
2.00				insurance, car washes, repairs, and other operating expenses.	Vehicle 3 expenses
3.00					Parking/tolls
4.00				Travel	Air/rail/boat
5.00				Where (city)	Rental car/bus/taxi
6.00				Why (business reason)	Lodging
7.00					Tips. laundry, other
8.00					Total trv day (no meals)
9.00				Meals/Entertainment/Etc	Travel breakfast
10.00				Who	Travel lunch
	Total miles this day			Where	Travel dinner
Business (b)	Circle vehicle numb	er drive	en		Snacks/drinks
BusResidRental (r)	this day	2		Why	Ent meals
Investment (i)	1 2	<u>ی</u>			Associated ent
Personal (p)	End Odometer				Total travel meals & ent
Commuting (c)	Beg Odometer				Presentation exp
Total miles	Total miles				100% Sporting events
Notes				Miscellaneous For business gifts record	Supplies
				To whom	Postage
				Why	Business gifts
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To Do List for Today				Tax Diary S	vstem 10)
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12.00				Vehicles	Vehicle 1 expenses	_
1.00				For each vehicle, enter all (100% of) monies spent for gas and oil, tires,	Vehicle 2 expenses	
2.00				insurance, car washes, repairs, and other operating expenses.	Vehicle 3 expenses	
3.00					Parking/tolls	
4.00				Travel	Air/rail/boat	
5.00				Where (city)	Rental car/bus/taxi	
6.00				Why (business reason)	Lodging	
7.00					Tips. laundry, other	
8.00					Total trv day (no meals)	
9.00				Meals/Entertainment/Etc	Travel breakfast	
10.00				Who	Travel lunch	
	Total miles this day	,		Where	Travel dinner	
Business (b)	Circle vehicle numb	ber drive	en		Snacks/drinks	
BusResidRental (r)	this day	0		Why	Ent meals	
Investment (i)	1 2	<u>ی</u>			Associated ent	
Personal (p)	End Odometer				Total travel meals & ent	
Commuting (c)	Beg Odometer				Presentation exp	
Total miles	Total miles				100% Sporting events	
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				For business gifts record To whom	Postage	
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To Do List for	· Today			Tax Diary S	vstem -	13
1				Circle month	Circle day	
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12.00				Vehicles	Vehicle 1 expenses	
1.00				For each vehicle, enter all (100% of) monies spent for gas and oil, tires,	Vehicle 2 expenses	
2.00				insurance, car washes, repairs, and other operating expenses.	Vehicle 3 expenses	
3.00				outer operating expenses.	Parking/tolls	
4.00				Travel	Air/rail/boat	
5.00				Where (city)	Rental car/bus/taxi	
6.00				Why (business reason)	Lodging	
7.00					Tips. laundry, other	
8.00					Total trv day (no meals)	
9.00				Meals/Entertainment/Etc	Travel breakfast	
10.00				Who	Travel lunch	
	Total miles this day			Where	Travel dinner	
Business (b)	Circle vehicle numb	er drive	en		Snacks/drinks	
BusResidRental (r)	this day			Why	Ent meals	
Investment (i)	1 2	3			Associated ent	
Personal (p)	End Odometer				Total travel meals & ent	
Commuting (c)	Beg Odometer				Presentation exp	
Total miles	Total miles				100% Sporting events	
Notes				Miscellaneous	Supplies	
				For business gifts record To whom	Postage	
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To Do List for T	oday			Tax Diary S	ystem 1	1
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12.00				Vehicles For each vehicle, enter all (100% of)	Vehicle 1 expenses	
1.00				monies spent for gas and oil, tires,	Vehicle 2 expenses	
2.00				insurance, car washes, repairs, and other operating expenses.	Vehicle 3 expenses	
3.00					Parking/tolls	
4.00				Travel	Air/rail/boat	
5.00				Where (city)	Rental car/bus/taxi	
6.00				Why (business reason)	Lodging	
7.00					Tips. laundry, other	
8.00					Total trv day (no meals)	
9.00				Meals/Entertainment/Etc	Travel breakfast	
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	Total miles this day			Where	Travel dinner	
Business (b)	Circle vehicle numb	er drive	en		Snacks/drinks	
BusResidRental (r)	this day	3		Why	Ent meals	
Investment (i)	1 2	J			Associated ent	
Personal (p)	End Odometer				Total travel meals & ent	
Commuting (c)	Beg Odometer				Presentation exp	
Total miles	Total miles				100% Sporting events	
Notes				Miscellaneous For business gifts record	Supplies	
				To whom	Postage	
				Why	Business gifts	
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					Other	
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To Do List for	Today			Tax Diary S	vstem -	15
1				Circle month	Circle day	
2				Jan Feb Mar Apr May Jun Jul Aug Sep Oct Nov Dec	Sun Mon Tue Wed Thu Fri Sat	
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12.00				Vehicles	Vehicle 1 expenses	
1.00				For each vehicle, enter all (100% of) monies spent for gas and oil, tires,	Vehicle 2 expenses	
2.00				insurance, car washes, repairs, and other operating expenses.	Vehicle 3 expenses	
3.00				outer operating expenses.	Parking/tolls	
4.00				Travel	Air/rail/boat	
5.00				Where (city)	Rental car/bus/taxi	
6.00				Why (business reason)	Lodging	
7.00					Tips. laundry, other	
8.00					Total trv day (no meals)	
9.00				Meals/Entertainment/Etc	Travel breakfast	
10.00				Who	Travel lunch	
	Total miles this day			Where	Travel dinner	
Business (b)	Circle vehicle numb	er drive	en		Snacks/drinks	
BusResidRental (r)	this day			Why	Ent meals	
Investment (i)	1 2	3			Associated ent	
Personal (p)	End Odometer				Total travel meals & ent	
Commuting (c)	Beg Odometer				Presentation exp	
Total miles	Total miles				100% Sporting events	
Notes				Miscellaneous	Supplies	
				For business gifts record To whom	Postage	
				Why	Business gifts	
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To Do List for	Today			Tax Diary System 1		
1				Circle month	Circle day	J
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12.00				Vehicles	Vehicle 1 expenses	
1.00				For each vehicle, enter all (100% of) monies spent for gas and oil, tires,	Vehicle 2 expenses	
2.00				insurance, car washes, repairs, and other operating expenses.	Vehicle 3 expenses	
3.00					Parking/tolls	
4.00				Travel	Air/rail/boat	
5.00				Where (city)	Rental car/bus/taxi	
6.00				Why (business reason)	Lodging	
7.00					Tips. laundry, other	
8.00					Total trv day (no meals)	
9.00				Meals/Entertainment/Etc	Travel breakfast	
10.00				Who	Travel lunch	
	Total miles this day			Where	Travel dinner	
Business (b)	Circle vehicle numb	er drive	en		Snacks/drinks	
BusResidRental (r)	this day	3		Why	Ent meals	
Investment (i)	1 2	· · · · ·			Associated ent	
Personal (p)	End Odometer				Total travel meals & ent	
Commuting (c)	Beg Odometer				Presentation exp	
Total miles	Total miles				100% Sporting events	
Notes				Miscellaneous For business gifts record	Supplies	
				To whom	Postage	
				Why	Business gifts	
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					Other	
					Other	

To Do List for T	oday			Tax Diary S	ystem -	17
1				Circle month	Circle day	/
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Appointments		vehicle miles	bri pc			
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12.00				Vehicles	Vehicle 1 expenses	
1.00				For each vehicle, enter all (100% of) monies spent for gas and oil, tires,	Vehicle 2 expenses	
2.00				insurance, car washes, repairs, and other operating expenses.	Vehicle 3 expenses	
3.00				and opening orponess	Parking/tolls	
4.00				Travel	Air/rail/boat	
5.00				Where (city)	Rental car/bus/taxi	
6.00				Why (business reason)	Lodging	
7.00					Tips. laundry, other	
8.00					Total trv day (no meals)	
9.00				Meals/Entertainment/Etc	Travel breakfast	
10.00				Who	Travel lunch	
	Total miles this day			Where	Travel dinner	
Business (b)	Circle vehicle numb	er drive	en		Snacks/drinks	
BusResidRental (r)	this day	0		Why	Ent meals	
Investment (i)	1 2	3			Associated ent	
Personal (p)	End Odometer				Total travel meals & ent	
Commuting (c)	Beg Odometer				Presentation exp	
Total miles	Total miles				100% Sporting events	
Notes				Miscellaneous	Supplies	
				For business gifts record To whom	Postage	
				Why	Business gifts	
					Other	
					Other	
					Other	

To Do List for 1	Today			Tax Diary S	ystem 1 C
1				Circle month	Circle day
2				Jan Feb Mar Apr May Jun Jul Aug Sep Oct Nov Dec	Sun Mon Tue Wed Thu Fri Sat
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4					
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6					
Appointments		vehicle miles	bri pc		
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8:00					
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12.00				Vehicles For each vehicle, enter all (100% of)	Vehicle 1 expenses
1.00				monies spent for gas and oil, tires,	Vehicle 2 expenses
2.00				insurance, car washes, repairs, and other operating expenses.	Vehicle 3 expenses
3.00					Parking/tolls
4.00				Travel	Air/rail/boat
5.00				Where (city)	Rental car/bus/taxi
6.00				Why (business reason)	Lodging
7.00					Tips. laundry, other
8.00					Total trv day (no meals)
9.00				Meals/Entertainment/Etc	Travel breakfast
10.00				WIIO	Travel lunch
	Total miles this day			Where	Travel dinner
Business (b)	Circle vehicle numb	er drive	en		Snacks/drinks
BusResidRental (r)	this day	3		Why	Ent meals
Investment (i)	1 2	J			Associated ent
Personal (p)	End Odometer				Total travel meals & ent
Commuting (c)	Beg Odometer				Presentation exp
Total miles	Total miles				100% Sporting events
Notes				Miscellaneous For business gifts record	Supplies
				To whom	Postage
				Why	Business gifts
					Other
					Other
					Other

To Do List for	· Today			Tax Diary S	vstem -	10
1	-			Circle month	Circle day	I J
2				Jan Feb Mar Apr May Jun Jul Aug Sep Oct Nov Dec	Sun Mon Tue Wed Thu Fri Sat	
3				our Aug Gep Got Nov Dec	ma m Gat	
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12.00				Vehicles	Vehicle 1 expenses	
1.00				For each vehicle, enter all (100% of) monies spent for gas and oil, tires,	Vehicle 2 expenses	
2.00				insurance, car washes, repairs, and other operating expenses.	Vehicle 3 expenses	
3.00				outer operating expenses.	Parking/tolls	
4.00				Travel	Air/rail/boat	
5.00				Where (city)	Rental car/bus/taxi	
6.00				Why (business reason)	Lodging	
7.00					Tips. laundry, other	
8.00					Total trv day (no meals)	
9.00				Meals/Entertainment/Etc	Travel breakfast	
10.00				Who	Travel lunch	
	Total miles this day			Where	Travel dinner	
Business (b)	Circle vehicle numb	er drive	en		Snacks/drinks	
BusResidRental (r)	this day			Why	Ent meals	
Investment (i)	1 2	3			Associated ent	
Personal (p)	End Odometer				Total travel meals & ent	
Commuting (c)	Beg Odometer				Presentation exp	
Total miles	Total miles				100% Sporting events	
Notes				Miscellaneous	Supplies	
				For business gifts record To whom	Postage	
				Why	Business gifts	
					Other	
					Other	
					Other	

To Do List for T	Today			Tax Diary S	ystem 🤈	1
1				Circle month	Circle day	.U
2				Jan Feb Mar Apr May Jun Sun Mon Tue Wed Jul Aug Sep Oct Nov Dec Thu Fri Sat	Sun Mon Tue Wed Thu Fri Sat	
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Appointments		vehicle miles	bri pc			
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12.00				Vehicles For each vehicle, enter all (100% of)	Vehicle 1 expenses	
1.00				monies spent for gas and oil, tires,	Vehicle 2 expenses	
2.00				insurance, car washes, repairs, and other operating expenses.	Vehicle 3 expenses	
3.00					Parking/tolls	
4.00				Travel	Air/rail/boat	
5.00				Where (city)	Rental car/bus/taxi	
6.00				Why (business reason)	Lodging	
7.00					Tips. laundry, other	
8.00					Total trv day (no meals)	
9.00				Meals/Entertainment/Etc	Travel breakfast	
10.00				WIIO	Travel lunch	
	Total miles this day			Where	Travel dinner	
Business (b)	Circle vehicle numb	er drive	en		Snacks/drinks	
BusResidRental (r)	this day	2		Why	Ent meals _	
Investment (i)	1 2	<u>. </u>			Associated ent	
Personal (p)	End Odometer				Total travel meals & ent _	
Commuting (c)	Beg Odometer				Presentation exp	
Total miles	Total miles				100% Sporting events	
Notes				Miscellaneous For business gifts record	Supplies	
				To whom	Postage	
				Why	Business gifts	
					Other	
					Other	
					Other	

To Do List for	Today			Tax Diary S	vstem	71
1				Circle month	Circle day	
2				Jan Feb Mar Apr May Jun Jul Aug Sep Oct Nov Dec	Sun Mon Tue Wed Thu Fri Sat	
3				ddi Adg Cop Cot Nov Bec	ma m Gat	
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Appointments	6	vehicle miles	bri pc			
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12.00				Vehicles	Vehicle 1 expenses	
1.00				For each vehicle, enter all (100% of) monies spent for gas and oil, tires,	Vehicle 2 expenses	
2.00				insurance, car washes, repairs, and other operating expenses.	Vehicle 3 expenses	
3.00				outer operating expenses.	Parking/tolls	
4.00				Travel	Air/rail/boat	
5.00				Where (city)	Rental car/bus/taxi	
6.00				Why (business reason)	Lodging	
7.00					Tips. laundry, other	
8.00					Total trv day (no meals)	
9.00				Meals/Entertainment/Etc	Travel breakfast	
10.00				Who	Travel lunch	
	Total miles this day			Where	Travel dinner	
Business (b)	Circle vehicle numb	er drive	en		Snacks/drinks	,
BusResidRental (r)	this day			Why	Ent meals	
Investment (i)	1 2	3			Associated ent	
Personal (p)	End Odometer				Total travel meals & ent	
Commuting (c)	Beg Odometer				Presentation exp	
Total miles	Total miles				100% Sporting events	,
Notes				Miscellaneous	Supplies	1
				For business gifts record To whom	Postage	
				Why	Business gifts	
					Other	
					Other	
					Other	

To Do List for 1	Гoday			Tax Diary S	ystem 99
1				Circle month	Circle day
2				Jan Feb Mar Apr May Jun Jul Aug Sep Oct Nov Dec	Sun Mon Tue Wed Thu Fri Sat
3				om rug cop cor nor cor	
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Appointments		vehicle miles	bri pc		
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12.00				Vehicles For each vehicle, enter all (100% of)	Vehicle 1 expenses
1.00				monies spent for gas and oil, tires,	Vehicle 2 expenses
2.00				insurance, car washes, repairs, and other operating expenses.	Vehicle 3 expenses
3.00					Parking/tolls
4.00				Travel	Air/rail/boat
5.00				Where (city)	Rental car/bus/taxi
6.00				Why (business reason)	Lodging
7.00					Tips. laundry, other
8.00					Total trv day (no meals)
9.00				Meals/Entertainment/Etc	Travel breakfast
10.00				Who	Travel lunch
	Total miles this day			Where	Travel dinner
Business (b)	Circle vehicle numb	er drive	en		Snacks/drinks
BusResidRental (r)	this day	3		Why	Ent meals
Investment (i)	1 2	J			Associated ent
Personal (p)	End Odometer				Total travel meals & ent
Commuting (c)	Beg Odometer				Presentation exp
Total miles	Total miles				100% Sporting events
Notes				Miscellaneous For business gifts record	Supplies
				To whom	Postage
				Why	Business gifts
					Other
					Other
					Other

To Do List for T	Today		Tax Diary System 2			
1				Circle month	Circle day	
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3				5 1		
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Appointments		vehicle miles	bri pc			
7:00			ļ ·			
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12.00				Vehicles	Vehicle 1 expenses	
1.00				For each vehicle, enter all (100% of) monies spent for gas and oil, tires,	Vehicle 2 expenses	
2.00				insurance, car washes, repairs, and other operating expenses.	Vehicle 3 expenses	
3.00					Parking/tolls	
4.00				Travel	Air/rail/boat	
5.00				Where (city)	Rental car/bus/taxi	
6.00				Why (business reason)	Lodging	
7.00					Tips. laundry, other	
8.00					Total trv day (no meals)	
9.00				Meals/Entertainment/Etc	Travel breakfast	
10.00				Who	Travel lunch	
	Total miles this day			Where	Travel dinner	
Business (b)	Circle vehicle numb	er drive	en		Snacks/drinks	
BusResidRental (r)	this day	2		Why	Ent meals	
Investment (i)	1 2	J			Associated ent	
Personal (p)	End Odometer				Total travel meals & ent	
Commuting (c)	Beg Odometer				Presentation exp	
Total miles	Total miles				100% Sporting events	
Notes			,	Miscellaneous For business gifts record	Supplies	
				To whom	Postage	
				Why	Business gifts	
					Other	
					Other	·
				tter, www.bradfordtaxinstitute.com	Other	

To Do List for Today	/			Tax Diary S	ystem 🤈	1
1				Circle month	Circle day	-4
2				Jan Feb Mar Apr May Jun Jul Aug Sep Oct Nov Dec	Sun Mon Tue Wed Thu Fri Sat	
3						
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Appointments		vehicle miles	bri pc			
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12.00				Vehicles	Vehicle 1 expenses	
1.00				For each vehicle, enter all (100% of) monies spent for gas and oil, tires,	Vehicle 2 expenses	
2.00				insurance, car washes, repairs, and other operating expenses.	Vehicle 3 expenses	
3.00					Parking/tolls	
4.00				Travel	Air/rail/boat	
5.00				Where (city)	Rental car/bus/taxi	
6.00				Why (business reason)	Lodging	
7.00					Tips. laundry, other _	
8.00					Total trv day (no meals)	
9.00				Meals/Entertainment/Etc	Travel breakfast _	
10.00				Who	Travel lunch _	
Тс	otal miles this day			Where	Travel dinner _	
Business (b)	ircle vehicle numb	er drive	en		Snacks/drinks	
BusResidRental (r) th	nis day 1 2	2		Why	Ent meals	
Investment (i)	1 2	ى 			Associated ent _	
Personal (p)	nd Odometer				Total travel meals & ent _	
Commuting (c)	eg Odometer				Presentation exp _	
Total miles To	otal miles				100% Sporting events	
Notes				Miscellaneous	Supplies _	
				For business gifts record To whom	Postage _	
				Why	Business gifts _	
					Other	
					Other	

To Do List for To	oday		Tax Diary S		25	
1				Circle month Jan Feb Mar Apr May Jun	Circle day Sun Mon Tue Wed	
2				Jul Aug Sep Oct Nov Dec	Thu Fri Sat	
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Appointments		miles	рс			
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12.00			-	Vehicles For each vehicle, enter all (100% of)	Vehicle 1 expenses	
1.00				monies spent for gas and oil, tires, insurance, car washes, repairs, and	Vehicle 2 expenses	
2.00			-	other operating expenses.	Vehicle 3 expenses	
3.00			-		Parking/tolls	
4.00			-	Travel Where (city)	Air/rail/boat	
5.00			<u> </u>	Why (business reason)	Rental car/bus/taxi	
6.00			-	Willy (business reason)	Lodging __	
7.00					Tips. laundry, other	
8.00					Total trv day (no meals)	
9.00			<u> </u>	Meals/Entertainment/Etc	Travel breakfast	
10.00					Travel lunch	
	Total miles this day			Where	Travel dinner	
Business (b)	Circle vehicle numb	er drive	en		Snacks/drinks	
BusResidRental (r)	this day	3		Why	Ent meals	
Investment (i)					Associated ent	
Personal (p)	End Odometer				Total travel meals & ent	
Commuting (c)	Beg Odometer				Presentation exp	
Total miles	Total miles				100% Sporting events	
Notes				Miscellaneous For business gifts record	Supplies	
				To whom	Postage	
				Why	Business gifts	
					Other	
					Other	
					Other	

To Do List for Today				Tax Diary System 96		
1				Circle month	Circle day	
2				Jan Feb Mar Apr May Jun Jul Aug Sep Oct Nov Dec	Sun Mon Tue Wed Thu Fri Sat	
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Appointments		vehicle miles	bri pc			
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12.00				Vehicles For each vehicle, enter all (100% of)	Vehicle 1 expenses	
1.00				monies spent for gas and oil, tires,	Vehicle 2 expenses	
2.00				insurance, car washes, repairs, and other operating expenses.	Vehicle 3 expenses	
3.00					Parking/tolls	
4.00				Travel Where (city)	Air/rail/boat	
5.00					Rental car/bus/taxi	
6.00				Why (business reason)	Lodging	
7.00					Tips. laundry, other	
8.00					Total trv day (no meals)	
9.00				Meals/Entertainment/Etc	Travel breakfast	
10.00				WIIO	Travel lunch	
	Total miles this day			Where	Travel dinner	
Business (b)	Circle vehicle numb	er drive	en	Why	Snacks/drinks	
BusResidRental (r)	this day	2			Ent meals	
Investment (i)	1 2	<u> </u>			Associated ent	
Personal (p)	End Odometer				Total travel meals & ent	
Commuting (c)	Beg Odometer				Presentation exp	
Total miles	Total miles				100% Sporting events	
Notes				Miscellaneous For business gifts record	Supplies	
				To whom	Postage	
				Why	Business gifts	
					Other	
					Other	
					Other	

To Do List for To	oday			Tax Diary S	ystem C	7
1				Circle month	Circle day	_ /
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Appointments		vehicle miles	bri pc			
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12.00				Vehicles	Vehicle 1 expenses	
1.00				For each vehicle, enter all (100% of) monies spent for gas and oil, tires,	Vehicle 2 expenses	
2.00				insurance, car washes, repairs, and other operating expenses.	Vehicle 3 expenses	
3.00					Parking/tolls	
4.00				Travel	Air/rail/boat	
5.00				Where (city)	Rental car/bus/taxi	
6.00				Why (business reason)	Lodging	
7.00					Tips. laundry, other	
8.00					Total trv day (no meals)	
9.00				Meals/Entertainment/Etc	Travel breakfast	
10.00				Who	Travel lunch _	
	Total miles this day			Where	Travel dinner _	
Business (b)	Circle vehicle numb	er drive	en		Snacks/drinks	
BusResidRental (r)	this day	2		Why	Ent meals _	
Investment (i)	1 2	<u>ی</u>			Associated ent _	
Personal (p)	End Odometer				Total travel meals & ent _	
Commuting (c)	Beg Odometer				Presentation exp _	
Total miles	Total miles				100% Sporting events	
Notes				Miscellaneous For business gifts record	Supplies _	
				To whom	Postage _	
				Why	Business gifts _	
					Other	
					Other	
					Other	

To Do List for Today				Tax Diary System 99		
1				Circle month	Circle day	
2				Jan Feb Mar Apr May Jun Jul Aug Sep Oct Nov Dec	Sun Mon Tue Wed Thu Fri Sat	
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Appointments		vehicle miles	bri pc			
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12.00				Vehicles For each vehicle, enter all (100% of)	Vehicle 1 expenses	
1.00				monies spent for gas and oil, tires,	Vehicle 2 expenses	
2.00				insurance, car washes, repairs, and other operating expenses.	Vehicle 3 expenses	
3.00					Parking/tolls	
4.00				Travel Where (city)	Air/rail/boat	
5.00					Rental car/bus/taxi	
6.00				Why (business reason)	Lodging	
7.00					Tips. laundry, other	
8.00					Total trv day (no meals)	
9.00				Meals/Entertainment/Etc	Travel breakfast	
10.00				WIIO	Travel lunch	
	Total miles this day			Where	Travel dinner	
Business (b)	Circle vehicle numb	er drive	en	Why	Snacks/drinks	
BusResidRental (r)	this day	3			Ent meals	
Investment (i)	1 2	<u> </u>			Associated ent	
Personal (p)	End Odometer				Total travel meals & ent	
Commuting (c)	Beg Odometer				Presentation exp	
Total miles	Total miles				100% Sporting events	
Notes				Miscellaneous For business gifts record	Supplies	
				To whom	Postage	
				Why	Business gifts	
					Other	
					Other	
					Other	

To Do List for	Гoday			Tax Diary S	vstem '	20
1				Circle month	Circle day	10
2				Jan Feb Mar Apr May Jun Jul Aug Sep Oct Nov Dec	Sun Mon Tue Wed Thu Fri Sat	
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12.00				Vehicles	Vehicle 1 expenses	,
1.00				For each vehicle, enter all (100% of) monies spent for gas and oil, tires,	Vehicle 2 expenses	
2.00				insurance, car washes, repairs, and other operating expenses.	Vehicle 3 expenses	
3.00				and speciming superiors.	Parking/tolls	
4.00				Travel	Air/rail/boat	
5.00				Where (city)	Rental car/bus/taxi	
6.00				Why (business reason)	Lodging	
7.00					Tips. laundry, other	
8.00					Total trv day (no meals)	
9.00				Meals/Entertainment/Etc	Travel breakfast	
10.00				Who	Travel lunch	
	Total miles this day			Where	Travel dinner	
Business (b)	Circle vehicle numb	er drive	en	Why	Snacks/drinks	
BusResidRental (r)	this day	0			Ent meals	
Investment (i)	1 2	3			Associated ent	
Personal (p)	End Odometer				Total travel meals & ent	
Commuting (c)	Beg Odometer				Presentation exp	
Total miles	Total miles				100% Sporting events	
Notes				Miscellaneous	Supplies	
				For business gifts record To whom	Postage	
				Why	Business gifts	
					Other	
					Other	
					Other	

To Do List for T	l oday			Tax Diary S	system Q(
1			· · · · · · · · · · · · · · · · · · ·	Circle month	Circle day
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Appointments		vehicle miles	bri pc		
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12.00				Vehicles For each vehicle, enter all (100% of)	Vehicle 1 expenses
1.00				monies spent for gas and oil, tires,	Vehicle 2 expenses
2.00				insurance, car washes, repairs, and other operating expenses.	Vehicle 3 expenses
3.00					Parking/tolls
4.00				Travel	Air/rail/boat
5.00				Where (city)	Rental car/bus/taxi
6.00				Why (business reason)	Lodging
7.00					Tips. laundry, other
8.00					Total trv day (no meals)
9.00				Meals/Entertainment/Etc	Travel breakfast
10.00				VVIIO	Travel lunch
	Total miles this day			Where	Travel dinner
Business (b)	Circle vehicle numb	er drive	en	Why	Snacks/drinks
BusResidRental (r)	this day	2			Ent meals
Investment (i)	1 2	J			Associated ent
Personal (p)	End Odometer				Total travel meals & ent
Commuting (c)	Beg Odometer				Presentation exp
Total miles	Total miles				100% Sporting events
Notes				Miscellaneous	Supplies
				For business gifts record To whom	Postage
				Why	Business gifts
					Other
					Other
					Other

To Do List for	Today			Tax Diary S	vstem	21
1				Circle month	Circle day	ا U
2			Jan Feb Mar Apr May Jun Jul Aug Sep Oct Nov Dec	Sun Mon Tue Wed Thu Fri Sat		
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Appointments	3	vehicle miles	bri pc	-		
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12.00				Vehicles	Vehicle 1 expenses	
1.00				For each vehicle, enter all (100% of) monies spent for gas and oil, tires,	Vehicle 2 expenses	
2.00				insurance, car washes, repairs, and other operating expenses.	Vehicle 3 expenses	
3.00					Parking/tolls	
4.00				Travel	Air/rail/boat	
5.00				Where (city)	Rental car/bus/taxi	
6.00				Why (business reason)	Lodging	
7.00					Tips. laundry, other	
8.00					Total trv day (no meals)	
9.00				Meals/Entertainment/Etc	Travel breakfast	
10.00				Who	Travel lunch	
	Total miles this day			Where	Travel dinner	
Business (b)	Circle vehicle numb	er drive	en	Why	Snacks/drinks	
BusResidRental (r)	this day	2			Ent meals	
Investment (i)	1 2	J			Associated ent	
Personal (p)	End Odometer				Total travel meals & ent	
Commuting (c)	Beg Odometer				Presentation exp	
Total miles	Total miles				100% Sporting events	
Notes				Miscellaneous For business gifts record	Supplies	
				To whom	Postage	
				Why	Business gifts	
					Other	
					Other	
					Other	